



City of Santa Barbara

AIRPORT COMMISSION

AGENDA

APRIL 17, 2024

6:00 P.M.

Airport Administration Conference Room

601 Firestone Road, Santa Barbara

SantaBarbaraCA.gov

FlySBA.com

Commissioners

Bruce Miller

Cassandra Reed

Craig Arcuri

Levi Maaia

Topaz Grabman

Dan Glaeser, Vice Chair

Dennis Houghton, Chair

City of SB Council Liaison – Eric Friedman

City of Goleta Council Liaison – James Kyriaco

Staff

Chris Hastert, Airport Director

Andrew Bermond, Airport Facilities Manager

John Feldhans, Acting Airport Properties Manager

Jonathan Abad, Airport Business Manager

Michael Smith, Airport Operations Manager

Sara Iza, Airport Development Manager

Tava Ostrenger, Acting City Attorney

Mo Graham, Commission Secretary

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

Each speaker will be given a total of 3 minutes to address the Commission. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the 6:00 p.m. session is 30 minutes. The Airport Commission, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the Commission's subject matter jurisdiction.

PUBLIC COMMENT ON AGENDIZED ITEMS: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission. Each speaker will be given a total of 3 minutes to address the Commission.

CONSENT CALENDAR: The Consent Calendar is comprised of items that will not usually require discussion by the Airport Commission. A Consent Calendar item is open for discussion by the Airport Commission upon request of a Commissioner, Airport staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Commission considers the Consent Calendar.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at <https://santabarbaraca.gov/airport-commission/airport-commission-agendas-documentsendas>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

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CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at:
www.SantaBarbaraCA.gov/CityTVProgramGuide

CALL TO ORDER

ROLL CALL

1. CHANGES TO THE AGENDA

NOTICES

2. That on Friday, April 12, 2024, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

3. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 3 minutes.

LIAISON REPORTS

4. City of Santa Barbara Liaison Councilmember Eric Friedman
City of Goleta Liaison Councilmember James Kyriaco

AIRPORT DIRECTOR REPORT

5. Recommendation: That Airport Commission hear a brief report from the Airport Director. The report will include an update on commercial airline activity, airport financial summary, and a brief summary of Director activities.

CONSENT CALENDAR

6. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, March 6, 2024.

7. **Subject: Lease Agreement – Sky High Helicopters, LLC**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a one (1) year term, with three (3) one-year options, with Sky High Helicopters, LLC for 144 square feet of Building 258 located at 629 Norman Firestone Road, at the Santa Barbara Airport, commencing May 1, 2024, for total annual rent of \$3,265.92 exclusive of utilities.

ADMINISTRATIVE REPORT

8. Subject: Airline Rates & Charges for Fiscal Year 2025

Recommendation: That Airport Commission approve airline rates and charges for FY 2025, including changes in annual Signatory Terminal building space square footage rate to \$121.65 and Signatory landing fees to \$3.35 per thousand pounds of maximum gross landing weight (MGLW), effective July 1, 2024 through June 30, 2025.

9. Subject: General Western Aero Hangars Restoration Analysis Study, Environmental Review, and Proposed Public Outreach

Recommendation: That Airport Commission receive a presentation on the General Western Aero Hangars Project Analysis Study, Environmental Review, and Proposed Public Outreach.

ADJOURNMENT

The next Airport Commission Meeting is scheduled for May 15, 2024 at 6:00 p.m.